

RESOLUTION NO. 2009-46

A RESOLUTION, of the City of Wenatchee approving participation in a Memorandum of Understanding between the City of Wenatchee, Wenatchee Valley College, Chelan-Douglas Community Action Council and Wenatchee Valley Community Development Association in connection with the Community Center Community Outreach Project.

WHEREAS, the Wenatchee Community Center is owned and operated by the City and has been serving the greater Wenatchee area since 2006; and

WHEREAS, the Community Center was established to unite the community by embracing cultures, families and individuals through collaboration, assistance and support; and

WHEREAS, the Community Center is the hub of many recreational, educational and social programs available to the community; and

WHEREAS, the Chelan-Douglas Community Action Council (CAC) provides programs and services to low and moderate income families throughout Chelan and Douglas Counties; and

WHEREAS, Wenatchee Valley College leases space at the Community Center to provide program activities; and

WHEREAS, the Wenatchee Valley Community Development Association (CDA) was formed to provide facility oversight and services and programs that benefit neighborhoods, particularly within the south Wenatchee neighborhood; and

WHEREAS, it is the goal of all parties to provide high quality programs and services at the Community Center to meet the needs of residents and help create a vibrant facility; and

WHEREAS, through the provision of these programs and services, the Community Center will serve as the focal point in the south Wenatchee neighborhood and community; and

WHEREAS, the CAC has received funding to assist in this endeavor for a period of fifteen months;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE, the Memorandum of Understanding by and between the City of Wenatchee, Wenatchee Valley College, Chelan-Douglas Community Action Council, and Wenatchee Valley Community Development Association, in the form attached hereto as Exhibit "A" shall be and hereby is approved, and the Mayor is authorized to execute the same.

PASSED BY THE CITY COUNCIL OF THE CITY OF WENATCHEE at a
regular meeting thereof this 13th day of August, 2009.

CITY OF WENATCHEE, a Municipal Corporation

By: 
DENNIS JOHNSON, Mayor

ATTEST:

By: 
BRENDA GUSKE, Interim City Clerk

APPROVED:

By: 
STEVE D. SMITH, City Attorney

EXHIBIT "A"

Memorandum of Understanding

This Memorandum of Understanding effective this 13th day of August, 2009 defines respective responsibilities and interests of the City of Wenatchee (hereinafter referred to as "City"), the Chelan-Douglas Community Action Council (hereinafter referred to as "CAC"), Wenatchee Valley College (hereinafter referred to as "WVC" and the Wenatchee Valley Community Development Association (hereinafter referred to as "CDA") in connection with the Community Center Community Outreach Project.

Section 1 General Purpose.

The Wenatchee Community Center, located at 504 South Chelan Avenue, Wenatchee, Washington is a community facility owned and managed by the City of Wenatchee. The CDA serves in an advisory capacity to the Wenatchee City Council. This Memorandum of Understanding sets forth the basis upon which each party will work towards the completion of the Community Outreach Project (hereinafter referred to as "Project"). The following is an outline of organizational issues and areas of responsibility.

Section 2 Overall Coordination.

There are four parties with a primary interest in the Project: the City, CDC, CAC and WVC. The specific interests and responsibilities of each party are further outlined below.

Section 3 City of Wenatchee Responsibilities and Interests.

The City of Wenatchee is the underlying property owner and manager of the Center. The city provides operational and maintenance functions, facility scheduling and may provide program activities. As the underlying property owner, the city is responsible for the following areas:

- Protection against any liability, including approval of any leases in the facility, ensuring adequate insurance covering the facility and events, and approving of any rental or leased use of the facility.
- General maintenance and custodial services of the Center.
- Utilities required to operate the facility.
- A Part time Community Center Supervisor to facilitate the overall operation and use of the Center as described in the job description.
- General accounting services and depositing revenues from the use of the Center in the Community Center fund.
- Providing office space for the Community Action Community Center Activities Coordinator.
- Hosting and maintaining the Community Center web site.

Section 4 Community Action Council Responsibilities.

The Chelan-Douglas Community Action Council is the grant recipient for the Project. The Community Action Council will undertake the following general areas of responsibility:

- Providing an Activities Coordinator to actively seek out and facilitate Center use by groups and to develop program activities consistent with the job description, needs of the community and mission of the Community Center.
- Coordinating work with City staff, Wenatchee Valley College personnel and the CDA Board.
- Providing office and program related supplies for activities conducted by the Coordinator.
- Developing monitoring and tracking performance measures to determine levels of program success.
- Completing all tracking and reporting to remain in compliance with grant funding.
- Developing a rental assistance program to provide support to programs and user groups.
- Providing funding assistance to Wenatchee Valley College Programs through a separate Memorandum of Understanding.
- Providing public relations and outreach to the community about the Center, resources available and events.

Section 5 Wenatchee Valley Community Development Association Responsibilities.

The CDA serves in an advisory capacity to the Wenatchee City Council and provides guidance and support for the general operation of the Community Center. The CDA is responsible for the following areas:

- Providing program, facility use and policy recommendations.
- Reviewing rental assistance requests.

Section 6 Wenatchee Valley College Responsibilities and Interests.

Wenatchee Valley College leases space in the community center to provide program services. The current lease expires in May 2010. WVC is responsible for the following areas:

- Providing program services to the community.
- Providing a portion of their leased program space to the Community Action Council with conditions specified in a separate Memorandum of Understanding.
- Providing staff, equipment and supplies necessary for the provision of college supported programs.
- Adhering to the requirements of the facility lease.

Section 7 Term


The initial term of this Memorandum of Understanding is from August 13, 2009 through October 1, 2010 unless otherwise modified.

Section 8

Modifications


This MOU contains the obligations of all parties for the Community Center Outreach Project and may not be changed, amended or otherwise modified except by written agreement by all parties.

CITY OF WENATCHEE

By: 


Date: 8/13/09

WENATCHEE VALLEY COLLEGE

By: 

Date: 9-9-08

CHELAN-DOUGLAS COMMUNITY
ACTION COUNCIL

By: 

Date: 8-27-2009

WENATCHEE VALLEY COMMUNITY
DEVELOPMENT ASSOCIATION

By: 

Date: 8/26/08